

CONSTITUTION OF THE NATIONAL HONOR SOCIETY HILLWOOD HIGH SCHOOL CHAPTER

ARTICLE I NAME AND PURPOSE

- Section 1: The name of this society shall be the Hillwood High School Chapter of the National Honor Society.
- Section 2: The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership and to encourage the development of character in pupils of Hillwood High School.

ARTICLE II MEMBERSHIP

- Section 1: Membership of this chapter shall be known as active and graduate. The graduate members have no vote.
- Section 2: Membership in this chapter shall be an honor bestowed upon a student who demonstrates outstanding scholarship, character, leadership, and service.
- Section 3: A National honor Society member who transfers to this chapter from another school must have a letter from the former principal or chapter advisor. The transfer member shall be accepted automatically as a new member in this chapter and have one semester in which to meet the new chapter guidelines in order to retain membership.
- Section 4: Individual membership dues shall be \$7.00 a year beginning with the first full year of membership after induction.
- Section 5: Members shall volunteer a minimum of 8 hours community service and 8 hours school service per school year (4 community and 4 school each semester) to maintain their membership.
- Section 6: Members must obtain an accumulative GPA of 89.999 for induction but must only have a 89 on a quarterly busses to maintain membership. For students participating in the AP Scholars Program or Dual-Enrollment classes these grades will also be incorporated into the GPA to determine member status.

Section 7: All active members are required to attend every meeting. Only 1 unexcused absence will be permitted per academic school year.

Section 8: All active members will be required to participate in the Hillwood High School Chapter of the National Honor Society's yearly project and induction ceremony.

ARTICLE III SELECTION OF MEMBERS

Section 1: To be eligible for membership the candidate shall have spent one semester (immediately preceding induction) in Hillwood High School, and be a member of the Sophomore, Junior or Senior class.

Section 2: A scholarship level of 89.999 must be achieved for admission to candidacy for membership in the chapter. The eligibility shall then be considered on character, leadership, and service.

Section 3: The selection of members to the chapter shall be a majority vote of the faculty council.

Section 4: A description of the selection process shall be published on the Hillwood Website under the section labeled National Honor Society.

ARTICLE IV DISMISSAL

Section 1: Members who fall below the standards, which were the basis for their selection, shall be promptly warned both verbally and in writing by the chapter advisor. If during the next grading period, the member fails to meet the standards used as a basis for their selection to the Society, their case shall be determined by a vote from the faculty council. A member will be allowed only one warning period. The faculty council will hear an appeal from students who are up for dismissal in regards to academic reasons. If the student is successful in the appeal they may be granted one additional probationary period. (This has typically only been granted for reasons that were considered to be beyond the control of the student involved.) Students must make this appeal within one week of being notified of the impending hearing.

Section 2: In the event of a flagrant violation of school/District policy and/or civic law, a member may be considered for immediate dismissal with no warning or grace period.

Section 3: In all cases of impending dismissal, a member shall have a right to a hearing before the faculty council.

Section 4: Once a member is dismissed from membership, he/she is never again eligible for membership in the National Honor Society.

ARTICLE V OFFICERS

Section 1: The officers of this chapter shall be a president, vice president, secretary, treasurer and historian.

Section 2: The majority of votes cast shall be necessary to elect any officer to this chapter.

Section 3: It shall be the duty of the president to preside at the meetings of this chapter.

Section 4: The vice president shall fill the chair of the president in his/her absence.

Section 5: The chapter secretary shall keep the minutes of meetings and a record of all business conducted by the chapter.

Section 6: The treasurer shall have final approval on all expenditures from the National Honor Society account. He/She will also be responsible for keeping a back-up list of who has and has not paid their dues.

Section 7: The historian is responsible for documenting the chapter's community and school service activities by taking photos, videos, writing about it and updating the chapter's scrapbook.

ARTICLE VI EXECUTIVE COMMITTEE

Section 1: The executive committee shall consist of the chapter adviser and the officers of the chapter.

Section 2: The executive committee shall have general charge of the meetings and business of the chapter, but any action of the part of the executive committee may be subject to the review of the chapter.

Section 3: The president of the chapter shall act as chairman of the executive committee.

**ARTICLE VII
CHAPTER ADVISOR**

- Section 1: The chapter advisor shall be responsible for the direct, day-to-day supervision of the chapter and act as liaison between faculty, administration, students, and community
- Section 2: The chapter advisor shall maintain files on membership, chapter history, activities, and financial transactions.
- Section 3: The chapter advisor shall regularly review each member for compliance with Society standards and obligations.
- Section 4: The chapter advisor shall help the chapter officers understand and carry out their duties.

**ARTICLE VIII
FACULTY COUNCIL**

- Section 1: The faculty council shall consist of five to nine voting faculty members who have volunteered and been approved by administration. No principal or assistant principal may be included on the faculty council.
- Section 2: The term of the faculty council shall be one year. Members may volunteer to consecutive terms.
- Section 3: The chapter advisor shall be an ex-officio, non-voting member of the faculty council.
- Section 4: The faculty council shall meet at least once a year to select members and to consider dismissal, non-selection, and warning cases.

**ARTICLE IX
MEETINGS**

- Section 1: The regular meetings of this chapter shall be held at least once a month, after school, during the school year on days designated by the executive committee.
- Section 2: Special meetings, approved by the council, may be held under the call of the president.
- Section 3: This chapter shall conduct its meetings according to norms that the chapter decides on during the first meeting of every new school year.

ARTICLE X
OFFICIAL INSIGNIA

- Section 1: This chapter shall be entitled to wear the official emblem selected by the National Council.
- Section 2: Each active, graduate, or honorary member shall be entitled to wear this emblem.
- Section 3: Any member who resigns or is dismissed shall return the emblem and their membership card to the chapter adviser.
- Section 4: All insignia must be procured from the national secretary of the National Honor Society, 1904 Association Drive, Reston, VA 22091. All insignia are registered in the United States Patent Office and may not be copied by anyone.